

NATIONAL GUARD OF ARIZONA
HUMAN RESOURCE OFFICE
5636 East McDowell Road, Phoenix, AZ 85008-3495
PHONE (602) 267-2783; DSN 853-2783
WEBSITE: www.az.ngb.army.mil/hro
EXCEPTED
TECHNICIAN VACANCY ANNOUNCEMENT

ANNOUNCEMENT NUMBER: 04-353T

DATE: 06 OCT 2004 CLOSING DATE: 09 NOV 2004

POSITION TITLE, SERIES, GRADE, AND POSITION NUMBER:

FUEL DISTRIBUTION SYSTEM WORKER, WG-5413-08, TC80251000, 2 POSITIONS

APPOINTMENT FACTORS:	OFFICER ()	WARRANT OFFICER ()	ENLISTED (X)
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SALARY RANGE: \$17.68 - \$20.63 PH	SUPERVISORY () MANAGERIAL () NON-SUPERVISORY/NON-MANAGERIAL (X)
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LOCATION OF POSITION:

162nd FIGHTER WING, TUCSON ARIZONA

AREA OF CONSIDERATION: This position is in the Federal/Civil Service and is **open to current members of the 162nd Fighter Wing. Individual selected will receive an Indefinite Appointment and may be converted to Permanent status based on the availability of unit vacancies/funding. If a Permanent technician is selected they will remain in that status.** Acceptance of a Federal Excepted Technician position will cause termination from the Selected Reserve Incentive Program (BONUS). Individual selected will be required to take a pre-employment medical screening, which will be paid for by the Agency. **PCS funding NOT authorized.**

NOTE: This position is in support of the United Arab Emirates (UAE)/Block 60 program.

NOTE: Placement will not occur until funding is received.

NOTE: This position is subject to rotating or night shift work.

NATIONAL GUARD REQUIREMENTS: Excepted employees must wear the uniform prescribed by the Adjutant General. Acceptance of the position constitutes concurrence with this requirement. Once the selection is made, the candidate(s) must be a member of the Arizona (AIR) National Guard (162nd FWG), qualify for and be placed in the following compatible AFSC/MOS/AOC: 2A6X1

Acceptance of this position requires participation in the Direct Deposit/Electronic Funds Transfer Program.

KNOWN PROMOTION POTENTIAL: NONE

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED FOR SUCCESSFUL PERFORMANCE IN THIS POSITION:

Each applicant should fully justify on their application how they meet each KSA listed below using AZNG Form 335-2-R to reference the justification.

1. Knowledge and ability to receive, store, transfer, issue and aviation/ground fuels.
2. Knowledge of and ability to operate special purpose vehicles utilized for refueling and de-fueling various types of aircraft and ground equipment.
3. Knowledge of petroleum test equipment and sampling procedures.
4. Ability to perform authorized inspection and maintenance on Fuels Distribution equipment, both fixed and mobile.
5. Knowledge of fuels disposal methods, hazards, identification methods, and the use of protective clothing/equipment and safety regulations.
6. Ability to conduct formal and informal training for Fuel Distribution Systems personnel.
7. Ability to operate small stand-alone computers utilized for Fuels accounting, tracking, and quality control.
8. Ability to use written and oral communication to interpret Air Force Instructions, Manuals, Publications and Technical Orders.

INSTRUCTIONS FOR APPLYING: Individuals who meet the basic qualification requirements (General and Specialized Experience) may apply. **Individuals applying for Excepted Technician positions may submit Optional Form 612 (Optional Application for Federal Employment), or a Resume. OPTIONAL FORM 306 (DECLARATION FOR FEDERAL EMPLOYMENT) IS A REQUIRED FORM. FAILURE TO SUBMIT THIS FORM WILL CAUSE THE APPLICATION TO NOT BE CONSIDERED.** Whatever form of application that is chosen it must contain the Announcement Number, Title and Grade(s) of the job being applied for. Personal information must include full name and address (including ZIP Code), Day and evening phone numbers (with area code), Social Security Number, Country of citizenship and Highest Federal civilian grade held (also include job series and dates held). Education information must include; High School Name, city and State and dates of diploma or GED, Colleges or Universities Name, city and State, Majors type and years of any degrees received, and total semester or quarter hours earned (if no degree show total credits earned and indicate whether semester or quarter hours). Work experience information should be limited to either paid or nonpaid experience directly related to the position that the individual is applying for and must include; Job Title, Duties and accomplishments, Employers name and address, Supervisors name and phone number, starting and ending dates, hours per week and salary. In addition to the above-described information all applications should include AZNG Forms 335-1-R (Military Brief), 335-2-R (Knowledge, Skill and Ability Supplement), and 335-4-R (Applicant Research Questionnaire). Applications will be accepted without the AZNG Forms. However, applications may not receive an adequate evaluation if these forms are not submitted. Applications must arrive in the HRO Office by close of business on closing date shown on announcement. All applicants must be citizens (or owe allegiance to the U.S.). **Applications submitted in postage paid federal envelopes or by government fax machines is a violation of federal law and will not be accepted. FAXED APPLICATIONS WILL NOT BE ACCEPTED.** For further information call 267-2783 or DSN 853-2783.

EQUAL OPPORTUNITY: The Arizona National Guard is an Equal Opportunity Employer. Selection for this position will be made without regard to race, religion, age, national origin, sex, political affiliation, marital status, membership or nonmembership in an employee organization or any other non-merit factor.

MINIMUM QUALIFICATION REQUIREMENTS: Each applicant must fully substantiate on their application how they meet the requirements listed below in the Specialized Experience area; otherwise applicant will be considered unqualified for this position.

SPECIALIZED EXPERIENCE: Must have 12 months experience which demonstrates knowledge of fuel storage systems; experience which demonstrates knowledge of and skill in the receiving, storing, transferring, issuing and testing of fuels; experience which demonstrates the knowledge of safety regulations and use of safety equipment; experience which demonstrates the ability to perform operator maintenance of mobile and fixed equipment; experience which demonstrates the use of accounting and inventory techniques.

BRIEF JOB DESCRIPTION: This position is located in the Fuels Management Flight, Base Supply, Logistics Group, at an ANG Wing flying activity. The primary purpose of this position is to operate and maintain a fuel distribution system composed of fuels laboratory, bulk storage, hydrant refueling and a mobile refueling operation that provides aviation and ground fuels refueling/defueling of aircraft, engine test cells, powered Aerospace Ground Equipment (AGE), generators and heating systems. Bulk storage facilities are used to store one or more grades of aviation or ground fuels that are required to support the Wing mission. Operates and maintains a complete fuels distribution system(s) to receive, store, transfer and issue both aviation and ground fuels. Operates one or more types of special purpose aviation and ground fuel tank vehicles having a capacity of up to 6,000 gallons and gross weight of 70,000 pounds, that are used for fueling/defueling various types of aircraft and ground fuels applications such as AGE, power production, heating and engine test cells. Performs required fuel quality control testing and inspections in fuels laboratory. Performs all accounting transactions pertaining to requisitioning, procuring, scheduling, ordering, reporting; along with document preparation for aviation and ground fuels in the automated data processing equipment. Plans, monitors and conducts On-The-Job Training (OJT) for assigned drill status guardsmen and maintains required records.

SELECTING SUPERVISOR: Capt KENNETH GAVRE